

**BOARD OF SUPERVISORS MEETING
JANUARY 5, 2026**

**CALL TO ORDER BY CHAIRMAN
THE PLEDGE OF ALLEGIANCE
APPOINTMENT OF TEMPORARY CHAIRMAN FOR PURPOSES OF REORGANIZING**

REORGANIZATION:

Election of Officers **presently serving unless ***

CHAIRMAN/TREASURER: *Lowell Fry*
VICE CHAIRMAN: *Mark Erb*
SECRETARY: *Randy Fox*

Appointments and other business:

MANAGER: *Randall Wenger*
ASSISTANT TREASURER/SECRETARY: *Randall Wenger*
**DESIGNATED CHIEF ADMINISTRATIVE OFFICER
OF THE RAPHO TOWNSHIP PENSION PLANS** **Randall Wenger*
PUBLIC WORKS DIRECTOR: *John Haldeman*
TRAINED CDL PROBABLE CAUSE SUPERVISOR: *John Haldeman*
Jim Fidler
RECORDING SECRETARY: *Melva Kready*
ASSISTANT RECORDING SECRETARY: *Ena Marie Banks*
VACANCY BOARD CHAIRMAN: *Jay Gainer*
ZONING/CODE ENFORCEMENT OFFICER: *Drew Keller*
OPEN RECORDS OFFICER: *Randall Wenger*
ASSISTANT OPEN RECORDS OFFICER: *Ena Marie Banks*
SOLICITOR, TOWNSHIP: *Susan Peipher, Esq.*
Appel Yost LLP
SOLICITOR, ZONING HEARING BOARD: *Jason Hess, Esq.*
Nikolaus & Hohenadel
SEWAGE ENFORCEMENT OFFICER: **David Miller Associates*
Charity Hain – Cert #04110
Doug Cwienk – Cert #04111
Nate Kurtz – Cert #04234
ALTERNATE SEWAGE ENFORCEMENT OFFICER: *Brian McFeaters – Cert #01971*
Carrie McFeaters – Cert #03972
DEPOSITORY FOR TOWNSHIP FUNDS: *Northwest Bank, Pennsylvania Local
Government Investment Trust, and Fulton
Bank*
TOWNSHIP BUILDING CLEANING: *Heritage Maintenance Collective*
EMERGENCY MANAGEMENT COORDINATOR: *Lori Shenk*

PLANNING COMMISSION: *Jay Gainer*
Appoint to 4-year term (expires 12/31/29)

ZONING HEARING BOARD: *Chris Neiles*
Appoint to 3-year term (expires 12/31/28)

MANHEIM LIBRARY REPRESENTATIVE: **Rachel Sargent*
**Victoria Miller*

EARNED INCOME TAX COLLECTION: *Lancaster County Tax Collection Bureau*

LOCAL SERVICES TAX COLLECTION: *Lancaster County Tax Collection Bureau*

REPRESENTATIVES TO THE LANCASTER COUNTY TAX COLLECTION BUREAU:
**Randall Wenger, primary representative*
**Joel Mutschler, alternate representative*

DELEGATE TO THE TOWNSHIP CONVENTION: *Randall Wenger*

UNIFORM CONSTRUCTION CODE THIRD PARTY INSPECTORS: *Commonwealth Code Inspection Service, Associated Building Inspections*

RAPHO AREA FIRE ADVISORY COUNCIL:

CITIZEN REPRESENTATIVE: *Chuck Schmidt*
Appoint to 3-year term expires (12/31/28)

EX OFFICIO SUPERVISOR MEMBER: *Randy Fox*

DEPUTY REAL ESTATE TAX COLLECTOR: **Michelle Kready*

ATHLETIC FIELD SCHEDULER: *Don Wenger*

REPRESENTATIVE TO JOINT UCC APPEALS BOARD: *Dennis Shellenberger*
Appoint to 4-year term (expires 12/31/2029)

HOLIDAYS OBSERVED BY THE TOWNSHIP: *New Year's Day, President's Day, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Supplemental Thanksgiving Day, Christmas Day and Supplemental Christmas Day*

TRICK OR TREAT NIGHT *October 31, 2026, 6PM – 8PM*

MILEAGE RATE *72.5 cents per mile - 2026 IRS rate*

ESTABLISHING OF WAGES: *Wages as noted in 2026 budget document*
\$2,500 annual pay for Supervisors Lowell Fry & Randy Fox
\$4,000 annual pay for Supervisor Mark Erb
\$1.5 Million

ESTABLISH TREASURER'S BOND: *Recommend to Board of Auditors*

SUPERVISORS AS EMPLOYEE WAGES: *\$28.00/hour*

SEWAGE ENFORCEMENT FEES: *Resolution 2026-2*

TOWNSHIP ENGINEER: *RETTEW*
Approve Township engineer contract with Rettew

REGULAR MEETING

APPROVAL OF THE MINUTES OF DECEMBER 18, 2025 MEETING

PUBLIC COMMENTS

LaTrobe Barntitz, Manheim Community Library Report

CHAIRMAN'S COMMENTS

PLANNING

Zoning Officer's December 2025 Report

OLD BUSINESS

Consider Resolution 2026-1 to approve an Intergovernmental Cooperation Agreement with Manheim Borough and Penn Township to reimburse Manheim Borough for a portion of the cost of housing the Penn State Life Lion EMS unit.

NEW BUSINESS

Consider Resolution 2026-2 approving Sewage Enforcement Officer and fee schedule for 2026.

Consider request from Carl & Nancy Garman for a 1-year extension to the deadline of their Conditional Use Hearing Decision to submit the land development plan for the project. If granted, the new deadline for submission of the land development plan would be January 18, 2027.

Consider request from Make a Wish to utilize Township roadways for their convoy on Saturday, May 9, 2026 and approve indemnification agreement with Make-a-Wish.

December 2025 EIT Report

CORRESPONDENCE

December, 2025 Newsletter – Milanof-Schock Library

Notification of intent to submit application PA DEP – Back Run bridge replacement over - Penn DOT

APPROVAL OF THE DISBURSEMENT LIST