

The Board of Supervisors met at the Township Office Building for their regular meeting on December 1, 2016, 7:30PM with Lowell Fry, Jere Swarr & Duane Martin present. The meeting was called to order by the Chairman and followed with the Pledge of Allegiance.

The Minutes of the November 17th Meeting were distributed. Mr. Swarr made a motion to approve the Minutes as presented; second by Mr. Martin. All voted in favor.

PUBLIC COMMENTS - None

CHAIRMAN'S COMMENTS - None

PLANNING

Mr. Swarr made a motion to approve a Letter of Credit reduction for the Joel and Amanda Frey Major Land Disturbance Plan #15-290 from \$27,388.50 to \$7,130.00; second by Mr. Martin. All voted in favor.

Mr. Martin made a motion to approve the Zoning Officer's November 2016 report; second by Mr. Swarr. All voted in favor.

OLD BUSINESS

Trash Update - Township Manager Sara Gibson distributed a draft Rapho Township Municipal Waste Policies and Procedures document. She asked the Board their preference over allowing those people that may go on an extended vacation for 3 months to suspend their service. The other scenario that staff has dealt with is when a residence is vacant for an indefinite time due to selling the property or between renters. Currently the township does not allow for suspension of service because the trash hauler continues to bill us. Mr. Fry said he doesn't have a problem with suspending service for those who would be traveling for a set amount of time but he is not in favor of suspending service with no definite end date. He doesn't want to see vacant buildings in the township so this might be an incentive to either sell or rent quickly. Mrs. Gibson said the township has no way of knowing if a building is vacant or not and would need to take the word of the property owner. She feels the policies and procedures need to be simple and easy. She asked the Board to give this some thought and she would appreciate their input.

Mrs. Gibson has put together a Lease Agreement for 2685 Hossler Road to be used for office space while renovations occur at the current township facility. The township solicitor and property owner have reviewed the agreement and are both fine with it. **Mr. Swarr made a motion to approve the Lease Agreement with Kerek Musser for 2685 Hossler Road; second by Mr. Martin. All voted in favor.**

Mr. Martin made a motion to approve the advertisement of the 2017 Meeting Dates; second by Mr. Swarr. All voted in favor.

NEW BUSINESS

The November 2016 Tax Collector's Report was distributed and reviewed.

Mr. Swarr said he would like the Board to do a Request for Proposal (RFP) for Township Engineer. He feels it is always good to keep vendors competitive. There was some discussion on the timing since an engineer needs to be appointed at the reorganizational meeting. **Mr. Swarr made a motion to authorize staff to prepare a Request for Proposal for Township Engineer; second by Mr. Martin. All voted in favor.**

CORRESPONDENCE

Milanof-Schock Library monthly report

Comcast – information on price changes

Northwest Emergency Medical Services – October report

Lancaster County Planning Commission – recommendations on subdivision/land development plan 1335 Strickler Rd.

Lancaster County Planning Commission -- recommend approval of East Hempfield Zoning Ordinance Amendment

Lancaster County Planning Commission – Esbenshade Mills land development plan to be reviewed 12/12/16

Northwest EMS – request for funding

Lancaster Farmland Trust – invitation to open house 12/8/16

Mrs. Gibson distributed the Northwest EMS request for funding to each Board member as requested. The Board has included in the 2017 Budget a donation to their capital expenses but not their operation expenses. There was some discussion on whether the budget could be changed since it is currently laying on the table for public review. When asked, Matt Shenk of Northwest said that every EMS in the state is struggling and needs the local government to help financially. Mr. Fry feels this is a medical expense that should be covered by an individual's medical insurance. He does not feel it is an expense for the local governments. He also feels that when the ambulance is asked to help at community events they should be compensated by those sponsoring the event. **Mr. Swarr made a motion to donate \$5,000 to Northwest Ambulance for operating expenditures. There was no second causing the motion to fail.** Mr. Fry challenged Mr. Swarr to examine the budget and see where the money could come from to support the Northwest Ambulance's Operating Budget so it does not change the bottom line of the Township's 2017 budget

APPROVAL OF THE DISBURSEMENT LIST - Mr. Martin made a motion to approve the disbursement list and pay the bills; second by Mr. Swarr. All voted in favor.

Mr. Martin made a motion to approve a transfer of \$71,250.00 from the General Fund to the Fire Capital Fund; second by Mr. Swarr. All voted in favor.

Mrs. Gibson said the township has still not received the FEMA snow payment.

There being no further public business or public comments, the meeting adjourned at 8:38PM.

Respectfully Submitted,

Melva J. Kready
Recording Secretary