

The Board of Supervisors met at the Township Office Building for their regular meeting on January 4, 2016, 7:30PM with Lowell Fry, Jere Swarr & Duane Martin present. The meeting was called to order by the Temporary Chairman and followed with the Pledge of Allegiance.

REORGANIZATION: Election of Officers presently serving

CHAIRMAN: Mr. Lowell Fry
VICE CHAIRMAN: Mr. Jere Swarr
SECRETARY/TREASURER: Mr. Duane Martin

Mr. Martin made a motion to keep offices the same as the prior year, second by Mr. Swarr. All voted in favor.

Appointments and other business:

MANAGER: Mrs. Sara Gibson
PUBLIC WORKS DIRECTOR: Mr. John Haldeman
RECORDING SECRETARY: Mrs. Melva Kready
ASSISTANT RECORDING SECRETARY: Ms. Lori McEntarfer
VACANCY BOARD CHAIRMAN: Mr. Jay Gainer
ZONING OFFICER: Mr. David Eggert
DEPUTY ZONING OFFICER: Mrs. Sara Gibson
SOLICITOR FOR TOWNSHIP: Mr. Stephen Kraybill, Esq.,
Blakinger Thomas
SOLICITOR, ZONING HEARING BOARD: Mr. Thomas Goodman, Esq.
Goodman and Kenneff
SEWAGE ENFORCEMENT OFFICER: Mr. David Lockard - Cert. #01074
ALTERNATE SEWAGE ENFORCEMENT OFFICER: Mr. Len Spencer – Cert. #03763
TOWNSHIP ENGINEER: Rettew Associates as reviewing engineer
DEPOSITORY FOR TOWNSHIP FUNDS: Union Community Bank and Pennsylvania Local
 Government Investment Trust
 Fulton Bank
TOWNSHIP BUILDING CLEANING: Ms. Lee Ann Stoner
EMERGENCY MANAGEMENT COORDINATOR: Mrs. Lori Shenk
PLANNING COMMISSION: Darwin Nissley
 Appoint to 4-year term (expires 12/31/19)
ZONING HEARING BOARD: Leon Martin
 Appoint to 3-year term (expires 12/31/18)
MANHEIM LIBRARY REPRESENTATIVE: Ms. Sue Hondru
EARNED INCOME TAX COLLECTION: Lancaster County Tax Collection Bureau
LOCAL SERVICES TAX COLLECTOR: Lancaster County Tax Collection Bureau
DELEGATE TO THE TOWNSHIP CONVENTION: Mr. Jere Swarr
RAPHO AREA FIRE ADVISORY COUNCIL:
FIRE COMPANY REPRESENTATIVES:
 Mastersonville Fire Company – Representative Mr. Troy Montgomery, alternate Mr. Matt Shenk
 Manheim Fire Company – Representative Mr. Dan Wagner
 Fire Department Mount Joy – Representative Mr. Phil Colvin, alternate Mr. Robert Purcell
CITIZEN REPRESENTATIVES: Mr. Jerry Kipphorn
 Re-appoint to 3-year term (expires 12/31/18)
EX OFFICIO SUPERVISOR MEMBER: Mr. Lowell Fry
DEPUTY REAL ESTATE TAX COLLECTOR: Mrs. Courtney Kready
ATHLETIC FIELD SCHEDULER: Mr. Don Wenger

HOLIDAYS OBSERVED BY THE TOWNSHIP:	<i>New Year's Day, Good Friday Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Day and Supplemental Christmas Day, Two floating days as determined by employees</i>
MILEAGE RATE	<i>54 cents per mile = 2016 IRS rate</i>
ESTABLISHING OF WAGES:	<i>Wages as noted in 2016 budget document \$2,500 annual pay for each Supervisor</i>
ESTABLISH TREASURER'S BOND:	<i>\$1.5 Million</i>
SUPERVISORS AS EMPLOYEE WAGES:	<i>Recommend to Board of Auditors \$13.00/hour</i>
ESTABLISH TOWNSHIP FEES:	<i>Resolution 2016-1</i>
SEWAGE ENFORCEMENT FEES:	<i>Resolution 2016-2</i>
APPOINT AUDITOR	<i>Mrs. Melissa Nolt to 6 year term (expires 12/31/21)</i>

Township Manager Sara Gibson pointed out that the proposed fee schedule Resolution 2016-1 does not list a fee for rental of the entire park. Each pavilion can be rented by the same person and that person can also call Don Wenger and rent the fields separately. Also Mrs. Gibson pointed out that the fee for the Yard Waste Facility's key fobs would be \$5 to activate. Whether that will be a yearly activation fee or a one-time fee will be determined later. **Mr. Swarr made a motion to reappoint and appoint all persons listed above and to approve the Fee Schedule Resolution 2016-1 and Sewage Enforcement Fees Resolution 2016-2; second by Mr. Martin. All voted in favor.**

REGULAR MEETING

The Minutes of the December 17th Meeting were distributed. Mr. Martin made a motion to approve the Minutes as presented; second by Mr. Swarr. All voted in favor.

PUBLIC COMMENTS - None

CHAIRMAN'S COMMENTS - None

PLANNING

Mr. Martin made a motion to approve the Zoning Officer's December Reports; second by Mr. Swarr. All voted in favor. The Zoning Officer's End of the Year Reports were also distributed and reviewed.

Mr. Martin made a motion to approve the Stormwater Management Agreement for the Greg Herr Stormwater Plan 15-297; second by Mr. Swarr. All voted in favor.

Mr. Martin made a motion to approve the Stormwater Management Agreement for the Interstate Fleets Land Development Plan 15-297; second by Mr. Swarr. All voted in favor.

Mr. Martin made a motion to approve the Stormwater Management Agreement for the SGM Enterprises Land Development Plan 15-299; second by Mr. Swarr. All voted in favor.

Mr. Swarr made a motion to release the cash financial security for the Carl Lauber Plan 14-282 in the amount of \$15,332.95; second by Mr. Martin. All voted in favor.

Mr. Fry said Greg Herr has obtained an excavation permit and has begun excavating for his project. Mr. Fry feels there was a misunderstanding as to what work can be done with an excavation permit. He said some of the basins and stormwater pipes have been placed even though the plan has not been recorded. Mr. Herr is asking the Board if the work can continue at his own risk until the plan is recorded later this week. Mrs. Gibson said the plan had changed since the submission prior to the excavation permit. **Mr. Swarr made a motion to grant permission for work to continue on the Greg Herr project prior to the recording of the plan but not allowing a building permit to be obtained until the plan is recorded; second by Mr. Martin. All voted in favor.**

OLD BUSINESS

NEW BUSINESS

Mr. Swarr made a motion to approve the agreement to use Rettew Associates as the Review Engineer; second by Mr. Martin. All voted in favor.

2015 Financial Report - Mr. Fry pointed out that the net income for the 2015 year is \$428,007.58 with a large percentage of that a result of the increase in Earned Income Tax revenue. Mrs. Gibson said that even with the overage in the expenses for snow removal and the adjusted transfer to the Capital Reserve Fund she is pleased that the budget still has a net income. She said there was some tree work done and a split rail fence installed at the Rapho Park in 2015 that was planned for 2016.

Mr. Swarr made a motion to hire Lindsey Brenner as a bookkeeper at a rate of \$16/hour; second by Mr. Martin. All voted in favor.

CORRESPONDENCE

Northwest Emergency Medical Services – thank you for pledge to capital fund

APPROVAL OF THE DISBURSEMENT LIST - Mr. Swarr made a motion to approve the disbursement list and pay the bills; second by Mr. Martin. All voted in favor.

Mrs. Gibson reported that the staff is still looking at various options to make the traffic light at Esbshade and Strickler Roads more visible. Mr. Swarr said there is a flashing sign warning drivers about the upcoming traffic light in Mount Joy Township at Norlanco. There was some discussion on whether that would work at this intersection and where it could be placed. Mr. Martin is concerned that when drivers see a sign flashing traffic light ahead they will still think it is meant for the light at Sheetz and miss this one. He would like to see the reflective backs put on the signal. Mrs. Gibson will also check into the price of a "red light ahead" sign.

Mrs. Gibson asked the Board their thoughts on the presentation for the addition to the office that was made at the previous meeting. There was some discussion on what they would like the building to look like. Mr. Martin said he likes the layout and the 2nd entrance to the building. Mr. Fry feels there is a lot of glass proposed and he doesn't feel the vestibule needs to be quite so large. Mrs. Gibson asked if the Board would like to get some other proposals and give opportunity for local architects. Mr. Martin said he feels it is a

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waste of money to get so many different concept plans. Mrs. Gibson will asked Kimmel and Bogrette Architects for a proposal.

Mrs. Gibson reminded the Board that the model rain garden is going to the PA State Farm Show on Wednesday.

The Chiques Creek Watershed Alliance will be meeting on Wednesday, January 6. There will be some discussion on a potential White Oak Dam project.

There being no further public business or public comments the meeting adjourned at 8:28PM.

Respectfully Submitted,

Melva J. Kready
Recording Secretary