

**DRAFT RAPHO TOWNSHIP BOARD OF SUPERVISORS' MINUTES
NOVEMBER 3, 2016**

The Board of Supervisors met at the Township Office Building for their regular meeting on November 3, 2016, 7:30PM with Lowell Fry, Jere Swarr & Duane Martin present. The meeting was called to order by the Chairman and followed with the Pledge of Allegiance.

The Minutes of the October 20th Meeting were distributed. Mr. Martin made a motion to approve the Minutes as presented; second by Mr. Swarr. All voted in favor.

PUBLIC COMMENTS

Barbara Basile of the Milanof-Shock Library asked for a 3% increase in the township's donation for 2017. She reported that there have been significant maintenance issues addressed at the library and she would like to get the library on a maintenance schedule. The library serves 7,000 people per month and 200,000 items from the library were checked out. The program rooms always seem to be occupied and the computers are being used regularly. Ms. Basile is proud to be able to provide these services to the community.

CHAIRMAN'S COMMENTS - None

PLANNING

Donegal Square - Bill Swiernik of David Miller Associates said his client would like to ask for a revision to the parking plan for Donegal Square. At their Conditional Use Hearing the Board granted permission to have 50 more parking spaces than allowed making the maximum number of spaces approved 431. This change would bring their total spaces to 406. Mr. Swiernik said the site was well received and is very successful. With Fuddruckers moving into Donegal Square, the applicant is proposing to make an additional parking area for employees. Mr. Fry asked what has taken up the extra spaces. Mr. Swernick explained that the buildings were moved around a little from what was on the approved plan. Township Manager Sara Gibson said this is the 7th amendment to the plan. She felt the Board needed to be updated on the site. She also said there have been dumpster enclosures placed at various locations. One dumpster is blocking the access drive and needs to be removed. Mr. Martin asked about one of the stormwater facilities. He said he has noticed an area that had standing water all summer long. He wants to make sure the facility is working properly.

Mr. Swarr made a motion to release the financial security in the amount of \$25,340.00 for The Villas 5B North; second by Mr. Martin. All voted in favor.

Mr. Swarr made a motion to approve the Mastersonville Fire Company Land Development Plan #15-307 Stormwater Management Agreement; second by Mr. Martin. All voted in favor.

A letter was received requesting consideration of a waiver of financial security in the amount of \$318,297 for the Mastersonville Fire Company. Matt Shenk said he feels it is an unnecessary burden for the fire company. The fire company reports monthly to the Fire Advisory Council. There was some discussion on the timeline of having final approval of the plan. Mr. Shenk said plans are for the project to go out for bid next week. The bids should be back in 6 weeks and then the fire company will have the actual cost for the building project. At that time they will be able to determine if any changes will be needed to the plan. If a modification is needed Mrs. Gibson will take it to the Planning Commission at that time.

Mr. Martin made a motion to approve the Zoning Officer's October 2016 Report; second by Mr. Swarr. All voted in favor.

OLD BUSINESS

**DRAFT RAPHO TOWNSHIP BOARD OF SUPERVISORS' MINUTES
NOVEMBER 3, 2016**

Trash Update - Mrs. Gibson reported that 760 key fobs for the yard waste facility were sold. The fobs will be deactivated January 31, 2017 and will need renewed after that. There was some discussion on how to handle the Christmas tree drop off this year.

2017 Budget - Mrs. Gibson said the proposed State Fund and Capital Reserve Fund budgets are unchanged. She has adjusted some line items in the General Fund Budget based on the 2016 year-to-date figures and has incorporated the proposed wages into the budget. There was some discussion on the building project expenses along with the moving costs. Mr. Fry said if the Board has any concerns about the budget they should address them soon so that the budget can be put on the table at the next meeting for public review.

Mrs. Gibson told the Board that it was brought to her attention that a vacant office building located at 2685 Hossler Road may be available for the township to lease while the current office building is being renovated. The building is not handicap accessible and the property owner is willing to do the improvements. Other facilities are being considered for township meetings.

NEW BUSINESS

Mr. Martin made a motion to approve the request of Hempfield Area Recreation Commission for the Annual Tri for Life Triathlon/Duathlon on April 20, 2017; second by Mr. Swarr. All voted in favor.

The October 2016 Tax Collector's Report was distributed and reviewed.

CORRESPONDENCE

Milanof-Schock Library –financial report and budget request

Notice of Revised Schedule for Environmental Review of the Atlantic Sunrise Project

Northwest Emergency Medical Services-September Report

Lancaster County Planning Commission-East Hempfield Township Zoning Ordinance Amendment

Manheim Historical Society-Request for contribution

Northwest Emergency Medical Services-Thank you for pledge to building project

Lancaster County Planning Commission-Four Star Associates plan review scheduled for November 14, 2016

Manheim Central School District Newsletter

Manheim Borough Newsletter

APPROVAL OF THE DISBURSEMENT LIST - Mr. Martin made a motion to approve the disbursement list and pay the bills; second by Mr. Swarr. All voted in favor.

Mr. Swarr made a motion to approve a transfer of \$164,902.00 from the General Fund to the Capital Reserve Fund; second by Mr. Martin. All voted in favor.

Mrs. Gibson reported that she authorized \$33,000 to be deposited into the township account from FEMA as reimbursement of expenses due to the snow storm this past winter.

Mrs. Gibson said that it seems the DCNR grant money for reimbursement of the project at the Rapho Park should be received by the end of the year.

Mrs. Gibson reminded the Board of the Partners Meeting to be held at the Manheim Borough Office on November 16th.

There being no further public business or public comments, the meeting adjourned at 8:30PM.

Respectfully Submitted,

**DRAFT RAPHO TOWNSHIP BOARD OF SUPERVISORS' MINUTES
NOVEMBER 3, 2016**

Melva J. Kready
Recording Secretary